

Pan-African Forest-Dependent Indigenous FCPF Capacity Building Program on REDD+ Project

SUB-PROJECT APPLICATION FORM

GENERAL INFORMATION

Name of the organization/network (Physical Address, email address, email Address, Phone Number and website)	Meseret Humanitarian Organization/MHO/ Email: meseretmho1120@gmail.com Web site:- www.meserethumanitarian.org Mob: +251 930034036
Sub-Project title	Capacity Building and Awareness Raising to Forest-Dependent Indigenous Peoples (IP)
Sub-Project Goal	To contribute towards Ethiopia's Climate Resilient Green Economy and Growth and Transformation Program -II implementation by focusing on reduction of emissions, degradation and forest deforestation in Cheliya, Oromia Region.
Sub-Project location <Region, Country, District, (Town)>	Cheliya , Oromia Region
Sub-Project timeline/duration	Nine months
Requested funding(USD)	50,000 USD

Applicant's contact details	
Contact person (at least two individuals)	MeseretAzage MesfinTegene
Telephone number (at least two telephone numbers)	+251930034036 +251911337808
Email address (at least two email addresses)	meseretmho1120@gmail.com info@meserethumanitarian.org
Postal address	100479 Addis Ababa, Ethiopia
Physical address	Bole Road, Behind Dembel City Centre, Next to Atlas Health Sciences College
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Organization details	
Date of registration	October 2011
Registration number	2455
Country of Registration & Authority Registered with	Ethiopian Charities and Societies Agency
Annual income/budget for the last three years(<i>indicate each year separately</i>)	2015 birr 5,207,580.40 or 110,399,142.20,USD 2016 birr 5,004,941.22 or 112,620,686.20,USD 2017 6,777,877 or 184,171,862.78 USD

Any change in the addresses, phone numbers, fax numbers and in particular e-mail or contact persons, must be notified in writing to MPIDO.

1.0 ORGANIZATIONAL BACKGROUND

Brief description of the applicant, key objectives, activities and achievements (Maximum 200 words)

MHO is an initiative to reduce vulnerability among children and women in Ethiopia. MHO was established in July 2011 with certificate number 2455. MHO envisions seeing all Ethiopian women & children inspire to prosperity. To realize its vision it has a mission statement which is empowering and changing the personal, social and economic status of all women and children of Ethiopia who lives in under poverty by giving the opportunities and supports which lead to development.

In previous years, MHO has improved the lives of destitute women and children funded by different donors. Furthermore, MHO has been implementing an ongoing project entitled” Build *Climate Change Resilient Economic capacity and Environmental protection role of Ethiopian women through integrated approaches* “ in southern Ethiopia, Konso with the main objective of protecting the local environment as well as economically empowers women through environmentally friendly income generating activities. As a result of the project , 81 hectares of degraded land secured from local government has been covered by tree seedlings, bio- gas installation has been conducted, nurseries and seed bulking centre has also been constructed. In addition, various capacity building and awareness training have been provided influential community leaders’ beneficiaries and stakeholders.

2.0 SUB-PROJECT SUMMARY

Brief overview of the applicant's sub-project (Goal, Objectives and Results) (Maximum 500 Words)

GOAL

To contribute towards Ethiopia's climate resilient Green economy and growth and transformation program -II implementation through reduction of emissions, land degradation and deforestation in Cheliya, Oromia Region.

OBJECTIVES

OBJECTIVE 1: To increase awareness level of 10,000 targeted forest- dependent indigenous peoples /IP/ through awareness rising sessions in 3 Kebeles of Cheliya Woreda, Oromia Region.

OBJECTIVE 2: Build capacity and skills of targeted forest- dependent indigenous people's /IP/ through capacity building trainings and systems /manual development.

RESULTS

- Outcome 1: Attitude and practice of targeted forest- dependent indigenous peoples /IP/ towards environmental protection increased.
- Outcome 2: Capacity and skills of targeted forest- dependent indigenous people's /IP/ improved.
- Outcome 3: Community level of understanding increased about reduction of emissions, land degradation and forest deforestation /REDD+/ issues.

3.0 PROBLEM ANALYSIS AND STATEMENT

Explain the problem the sub-project intends to address and the anticipated changes to the broader community (Maximum 500 words)

The most important environmental problems in Ethiopia include climate change, land degradation, overgrazing, deforestation, indoor air pollution and water pollution. Other, important environmental problems include loss of biodiversity and ecosystem services, spread of invasive alien species, urban outdoor air pollution (mainly in Addis Ababa), and toxic household wastes.¹

Continued climate change is expected to bring greater variability, and extreme weather events (e.g. droughts) which will further drive degradation of the country's ecosystems.²

Research indicates that climate change impacts will increase the challenges faced by poor women and men in Ethiopia whose livelihoods depend on the environment. Deforestation, loss of soil resources, and loss of water access are weakening the resilience of the men and women who are most dependent on these resources.

According to the data obtained from the woreda administration, Cheliya woreda is one of the **woredas** in west Shoa, **Oromia Region** of **Ethiopia**. Part of the **MirabShewa Zone**, Cheliya is bordered on the south by **Nono** and **Dano**, on the south west by the **Gibe River** which separates it from the **Jimma Zone**, on the west by **BakoTibe**, on the northwest by the **Guder River** which separates it from the **HoroGudruWelega Zone**, on the north by **Ginde Beret**, on the northeast by **Jeldu**, on the east by **Ambo**, and on the southeast by **Tikur**.

The woreda has 20 kebeles among which 2 are in urban centers while the remaining 18 are found in rural areas. The total population of the woreda is estimated to be 110, 889 out of this, the total size of females is 57,494 /F= 8, 647 in urban area, 48, 847 in rural area, concerning males there are a total of 56, 395 Males. Out of this, 8628 live in urban and 47, 767 in rural areas/.

The woreda has a total land mass of 4,369,372 kilometer square or 43693.72 hectares of land the geological coverage of the area is 48% Dega/ or low land/ and 52% WoinaDega or semi- low land /..The Woreda is found to have a range land forms that include: 22% plain/flat/, 37% gentle rolling, 17% step slopes, 17% mountain, 11% hills and 3 % others. The woreda has 9 major rivers that are used for traditional irrigation. The annual temperature of the woreda ranges from 10 Degree centigrade-25 Degree centigrade and the annual rain fall ranges from 900-1400 mm. Regarding the natural vegetation: total forest land of 6522.37 Hectare-, government: 5576.37 Hectar private or community forest: 946 hectare.

Regarding social services, there is 1 hospital, 3 health centers and 18 health posts. Besides, there are 36 primary schools, 3 preparatory schools, 1 government and 1 private technical and vocational schools. There are 10 civil society organizations including NGOs and local development associations that are operating in the woreda in

According to the national census report, a total population for this woreda of 170,216, of whom 83,809 were men and 86,407 women; 14,885 or 8.74% of its population were urban dwellers at the time. The two largest ethnic groups reported in Cheliya were the Oromo (96.19%), and the Amhara (3.14%); all other ethnic groups made up 0.67% of the population. The Oromo language was spoken as a first language by 97% and 2.76% spoke Amharic; the remaining 0.24% spoke all other primary languages reported. The majority of the inhabitants professed Ethiopian Orthodox Christianity, with 68.2% of the population reporting they practiced that belief, while 15.8% of the population said they were Protestant, 11.67% practiced traditional beliefs, and 3.99% were Muslim.^[4]

The Woreda is with in the focus areas of REDD+ Ethiopia ER piloting in Oromia Region. Accordingly, the project will implement REDD+ activities that would bring about practical changes in terms of increasing the awareness level of targeted forest- dependent indigenous people's /IP/ both women and men as well as improving their capacity which will enable them to be responsive and proactive to sustainably protect and improve their environment and gradually contribute towards the national effort to realize Climate Resilient Green Economy /CRGE/ strategy which envisions to make the country carbon neutral and a middle income country by 2025 . REDD+ is set as one of the four pillars of the green economy strategy of CRGE.

1 European Commission, 2007

2 World Bank 2012

3. [population and Housing Census of Ethiopia: Results for Oromia Region, Vol. 1 Archived](#) November 13, 2011,)

4. [CSA 2005 National Statistics Archived](#) November 23, 2006

4.0 PROJECT GOAL AND OBJECTIVES

The goal of the sub-project and objectives (Objectives should be SMART) (Maximum 250 words)

Goal

To contribute towards Ethiopia's climate resilient green economy and growth and transformation program -II implementation through reduction of emissions, land degradation and deforestation in Cheliya, Oromia Region.

Specific objectives

OBJECTIVE 1: To increase awareness level of 10,000 targeted forest- dependent indigenous people's /IP/ through awareness raising sessions in 3 Kebeles of Cheliya Woreda, Oromia Region.

OBJECTIVE 2: Build capacity and skills of targeted forest- dependent indigenous people's /IP/ through capacity building trainings and systems /manual development.

6.0 SUB-PROJECT ACTIVITIES

Outline the key activities in every objective stated above (Maximum 500 words)

OBJECTIVE 1: To increase awareness level of 10,000 targeted forest- dependent indigenous peoples /IP/ through awareness raising sessions in 3 Kebeles of Cheliya Woreda, Oromia Region.

Activity 1: Conduct project familiarization/ launching workshop for 60 diverse stakeholders

Activity 2: Facilitate one inter-community conversation on the role of targeted forest- dependent indigenous peoples /IP/ for 650 participants in 3 kebeles on reducing of emissions, land degradation and deforestation

Activity 3: Organize six village level discussion groups and conduct twice in a month regular discussion sessions on land degradation, deforestation, afforestation and participatory forest management

Activity 4: Publication of communication materials (posters, brochures and /leaflets T-shirts, caps, umbrella, pens printed with general goal of REDD+ Strategy, develop and install bill boards on major public and market places).

Activity 5: Communicate short messages on reducing emissions, land degradation and deforestation and strategic options through electronic media Facebook, website, Local TV & FM Radio stations.

Activity 6: Organize talk show/panel discussions at regional /zonal levels

Activity 7: Supporting School Mini-media to broadcast on REDD+ basics awareness messages in 3 Schools.

Activity 8: Organize mini- exhibition on sustainable forest management to share experience

Activity 9: Celebrate & promote annual environmental protection day

Activity 10: Documentation of case stories & good practices for learning and experience sharing.

OBJECTIVE 2: Build Capacity of targeted forest- dependent indigenous peoples /IP/ through capacity building trainings and system/manual development.

Activity 1: Training for 50 indigenous peoples and forest depended communities for 3 days on reducing emissions, land degradation and deforestation

Activity 2: TOT for Community Conservation Facilitators drawn from local community, School Teachers, Development agents/ DAs /& Others for Five days on Facilitation Skills

Activity 3: Conduct trainings to community and gov't representatives on REDD+ basics

Activity 4: Organize two Climate Change Adaptation Discussion Platform at Wereda Level (two times)

Activity 5: Organize Regional/zonal Consultative meeting/Awareness raising (Regional/zonal REDD+ Conference)

Activity 6: Conduct experience sharing workshop on participatory forest management /PFM/, afforestation and reforestation at zonal/ regional level

Activity 7: Develop Monitoring, Evaluation, Learning and Knowledge Management manual & system for Informing Policy for Future Up-scaling

Activity 8: Conduct quarterly supportive supervision and monitoring

Activity 9: Conduct Bi- annual Review Meeting with Stakeholders at the Project Site

Activity 10: Facilitate Final Participatory Evaluation Process by Stakeholders and Beneficiaries

7.0 SUB-PROJECT OUTCOME RESULTS

Highlight the expected results (Outcomes) of this sub- project (Maximum 500 words)

The proposed project will bring about changes in terms of raising the awareness level of targeted forest-dependent indigenous peoples /IP/ to better protect and preserve their environment and also design possible land degradation and deforestation prevention strategies as well as be well aware of REDD+ issues. As the awareness level increased the practical engagement of local community in maintaining their environment will also be further enhanced.

Furthermore, strengthening of the capacity of targeted forest- dependent indigenous peoples /IP/ in the intervention area through capacity building trainings and system development is very essential that will create a conducive environment to achieve the objective of the project and sustain the results at the end of the project period. The outcomes will be sustained and further replicated/ extended through strengthening targeted forest- dependent indigenous people's /IP/ as well as local stakeholder's capacities.

8.0 PERFORMANCE INDICATORS.

Highlight the verifiable Indicators used for measuring progress (Maximum 500 words)

- Level of attitudinal change attained by forest- dependent indigenous peoples /IP/, key stakeholders, influential community, religious and cultural leaders, youth and women association leaders and CSOs on reducing emissions, land degradation and deforestation.
- Strengthened capacity and skills of indigenous peoples and forest depended communities
- Types of skills acquired by forest- dependent indigenous peoples /IP/.
- Number of people who acquired knowledge and skills on reducing emissions, land degradation and deforestation
- Types of case stories and good practice produced and documented
- Manuals and systems developed and put in place.
- Number of platforms conducted and types of issues raised action points agreed and documented.

9.0 SUB-PROJECT SUSTAINABILITY

Demonstrate how the sub-project will maintain its operations, services and benefits during its projected lifetime even after funding ends (Maximum 500 words)

Program sustainability

The project has designed mechanisms of building up the capacity of targeted beneficiaries, community representatives and concerned local government sector offices representatives through different capacity building trainings. Furthermore, every two months review meetings that will be organized to assess progress of the project that will serve as a platform to share experiences and gain awareness about the objectives and activities of the project. In doing so, a sense of ownership will be created in the minds of the community and all pertinent stakeholders/partners

Moreover, a project coordination unit that would involve Woreda authorities, women and children affairs office, cooperative office, agriculture and environmental protection office, Micro and small business development office would integrate the activities planned under this action in to their regular planning processes. This would ensure the gradual incorporation of the activities in these structures and promote sustainability.

In addition to this, the project has designed mechanisms of building up the capacity of targeted beneficiaries, community representatives and concerned local government sector offices representatives through different capacity building trainings.

Awareness rising on REDD+ will be linked with those local level governmental sector offices and will be sustained as part of their regular duties.

Institutional sustainability

During the implementation phase, the capacities of the concerned government offices would be enhanced through trainings, awareness and system and manual development to enable them continue implementing the activities after phasing out. Moreover, a project coordination unit that would involve Woreda authorities and concerned sector offices would put in place in order that they will be able to integrate project activities planned under this action in to their annual action plan. This would ensure the gradual incorporation of the activities in these structures and promote sustainability.

10.0 SUB-PROJECT MONITORING AND EVALUATION

Give a clear description of how the sub-project will be monitored in the course of implementation and how the evaluation will be carried out (Maximum 500 words)

- **Monitoring and Evaluation**

MHO focuses on establishing a continuous assessment and strong procedure of follow up based on planned targets, actions, and outputs. It will also develop data recording and reporting formats for follow up of project implementation and orients the staff on the system as well as supervision, monitoring and evaluation. MHO ensures the timely and regularly collection and reporting of information.

The project work plan, logical frame work as well as set indicators would serve as a basis for measuring the status of the project.

The management committee will undertake its respective monitoring and follow up actions. The Director will oversee the overall implementation of the project, decides high level managerial and policy issue, review progress of the project throughout the project period. The project officer situated at project office at Cheliya is responsible for the day-to day activities of the project as per the project action plan , facilitates selection of beneficiaries with stakeholders, facilitate trainings , ensure trainings are undertaken as per standards, selection of trainers, prepare project narrative and financial reports to the program coordinator at the head office in Addis Ababa.

To review progress of the project the management committee will meet every two-week during the beginning of the project and every month after take-off. Efforts will be made to involve the beneficiaries in the process of project implementation to ensure participation in decision making which will help to assess the progress, address challenges and timely take corrective measures and lay foundation to sustain the project.

The Accountant will ensure project financial transactions are as per the allocated budget, and standards required by government and the donor. Besides, she/ he facilitate Annual Audit at the end of each Fiscal Year. Project evaluation shall be conducted in two rounds: mid and final term with participation of all stakeholders.

All concerned stakeholders at different level will be actively engaged in monitoring and evaluation activities of the project to ensure the project achievement through providing feedback, consolidating best practices, solving constraints, and strengthening partnership at large. In line with this, the participation of all relevant stakeholders in project management (project identification, project design, implementation and monitoring evaluation) will be ensured to meet the intended objective. a

MHO will provide both financial and activity report to signatories, donor and all concerned stakeholders. This will enable stakeholders to track the status of project implementation. It will also initiate the stakeholders to strengthen the strong side and best performances and support limitation areas.

11.0 SUB-PROJECT MANAGEMENT TEAM

Please provide the management structure and key responsibilities in the implementation of the sub-project (Maximum 250 words)

The organizational set up and management of the project will be under the overall governance of the organization. The General Assembly is the supreme body of the organization followed by the Board of directors. It has also independent auditor which is responsible directly for the General Assembly. The executive directress is accountable for the board. The finance and administration department is accountable for the executive director and is responsible to deal with all financial matters. The program department is also accountable for the executive director, and responsible for coordinating programs and projects. This particular project will be managed under the program department with an overall coordination and technical support from Executive Director, program coordinator and finance officer who is responsible for financial management of the project. A project officer will be recruited and hired who will be working at the project office at Cheliya. He/she will be responsible for the day to day implementation of the project activities, report the status of the project to the head office and also work jointly with local stakeholders at project area. Besides, she/he is in charge of facilitating trainings and other project related activities on the project site.

12.0 SUB-PROJECT BUDGET

The sub-project budget should indicate the total cost of the sub-project and budget outline. Each activity line should have the related cost indicated. *(Please indicate the cost per unit and quantity demonstrate how you arrived at the total).*

Guidelines on Allowable and Disallowable Cost

Sub-Grantees shall only incur allowable expenses in line with the approved detailed budget and charge these expenses to MPIDO. To be allowable, costs must:

- Be Reasonable, in nature and amount. A cost is considered reasonable if it would be incurred by a prudent person in the conduct of similar types of activities;
- Be Necessary for the performance of the project activities;
- Be Allocable (of benefit to the project), directly or indirectly;
- Be Less Any discounts given (lowest possible price);
- Be broken down to the relevant cost details (lump sum costs are not allowed)
- Be accorded consistent treatment i.e. Costs of the same nature should be treated in the same way;
- Be determined in accordance with generally accepted accounting principles;
- Not be included as a charge to other projects in the current or prior period;
- Be Adequately documented;
- Be supported by original documents including quotes from suppliers and receipts; and
- Be a reasonable proportion of total costs, if the cost is a shared cost. Examples of costs that would be considered unallowable include:
 - Fines and penalties – costs of fines and penalties resulting from violations of, or failure by the
 - Grantee to comply with, the laws;
 - Costs of fundraising;
 - Interest on loans;
 - Pre-award costs – costs incurred before the agreed project start date
 - Stand-alone operational costs e.g. rent and salaries;
 - Costs for capacity building, training, awareness creation and related activities if they do not pertain to critical activities within the project;
 - Costs relating to political activities;
 - Costs relating to religious/faith based activities unless such projects benefit a broader community irrespective of religious belief; and

All disallowed expenses will be refunded to MPIDO by the grantee before subsequent disbursements are made.

All budgets should be submitted using the budget template in **Appendix A**

13.0 Sub-PROJECT IMPLEMENTATION, MANAGEMENT PLAN AND WORKPLAN

This section should contain information on how the sub-project will be delivered. It should describe the project activities indicating how the objectives will be accomplished; what will be done, who will do it and when will it be done. This information should be presented in the form of a work plan.

The work plan should be submitted using the template in **Appendix B**

14.0 SUB-PROJECT CO- FINANCING

Co-funding refers to an arrangement where one sub-project is funded by multiple donors. In this case, the applicant will need to clearly indicate the amount to be funded by MPIDO and that to be funded by other donors.

Donors	Amount of funding
Funds requested from MPIDO	50,000 USD or 1,402,995 ETB
Donor-Specific Name	NA
Donor-Specific Name	NA
Total Funding	50,000 USD or 1,402,995 ETB



Appendix A: Sub-Project Budget and Financial Reporting Template

Please refer to the attached Annex A

Appendix B: Sub-Project Work Plan

Please refer to the attached Annex B

Appendix C: Results/Activities Matrix

OBJECTIVE	ACTIVITIES	EXPECTED RESULTS (Outputs/Outcomes)	INDICATORS	RISKS AND ASSUMPTIONS
<p>OBJECTIVE 1: To increase awareness level of 10,000 targeted indigenous peoples and forest depended communities through awareness raising sessions in 3 Kebeles of Cheliya Woreda, Oromia Region.</p>	<p>Activity 1: Conduct project familiarization/ launching workshop for 60 diverse stakeholders</p> <p>Activity 2: Facilitate one inter-community conversation on the role of targeted forest-dependent indigenous peoples /IP/ for 650 participants in 3 kebeles on reducing of emissions, land degradation and deforestation</p> <p>Activity 3: Organize six village level discussion groups and conduct twice in a month regular discussion sessions on land degradation, deforestation, afforestation and participatory forest management</p> <p>Activity 4: Publication of communication materials (posters, brochures and /leaflets T-shirts, caps, umbrella, pens printed with general goal of REDD+ Strategy, develop and install bill boards on major public and marketplaces).</p>	<p>Level of understanding of 10,000 forest- dependent indigenous peoples /IP/ and other community members increased towards reducing emissions, land degradation and deforestation</p>	<p>Level of attitudinal change attained by forest- dependent indigenous peoples/IP/, key stakeholders, influential community, religious and cultural leaders, youth and women association leaders and CSOs onreducing emissions, land degradation and deforestation.</p>	<p><u>Risks</u></p> <p>Absence of cooperation and mis understanding of the initiative about the project</p> <p><u>Assumptions</u></p> <p>High level of cooperation among government sector offices and influential community members</p>



	<p>Activity 5: Communicate short messages on reducing emissions, land degradation and deforestation and strategic options through electronic media Facebook, website, Local TV & FM Radio stations.</p> <p>Activity 6: Organize talk show/panel discussions at regional /zonal levels</p> <p>Activity 7: Supporting School Mini-media to broadcast on REDD+ basics awareness messages in 3 Schools.</p> <p>Activity 8: Organize mini- exhibition on sustainable forest management to share experience</p> <p>Activity 9: Celebrate & promote annual environmental protectionday</p> <p>Activity 10: Documentation of case stories & good practices for learning and experience sharing.</p>			
<p>OBJECTIVE 2 :Build Human and Institutional Capacity of targeted indigenous peoples in the Targeted Areas through capacity building trainings by the end of project period.</p>	<p>Activity 1: Training for 50 forest-dependent indigenous peoples /IP/ for 3 days on reducing emissions, land degradation and deforestation</p> <p>Activity 2 : TOT for Community Conservation Facilitators drawn from local community School Teachers, Development agents/ DAs /& Others for Five days on Facilitation Skills</p>	<ul style="list-style-type: none"> Outcome 2: build capacity of indigenous peoples and forest depended communities 	<ul style="list-style-type: none"> Strengthened capacity and skills of indigenous peoples and forest depended communities 	<p><u>Risks</u></p> <p>Lack of commitment to jointly plan and implement institutional capacity activities</p> <p><u>Assumptions</u></p> <p>Policy support from government in terms of institutional capacity enhancement initiatives.</p>



	<p>Activity 3: Conduct trainings to community and gov't representatives on REDD+ basics</p> <p>Activity 4: Organize two REDD+ Discussion Platform at Woreda Level (two times)</p> <p>Activity 5: Organize Regional/zonal Consultative meeting/Awareness raising (Regional/zonal REDD+ Conference)</p> <p>Activity 6: Conduct experience sharing workshop on participatory forest management /PFM/, afforestation and reforestation at zonal/ regional level</p> <p>Activity 7: Develop Monitoring, Evaluation, Learning and Knowledge Management manual &system for Informing Policy for Future Up-scaling</p> <p>Activity 8: Conduct quarterly supportive supervision and monitoring</p> <p>Activity 9: Conduct bi annual Review Meeting with Stakeholders at the Project Site</p> <p>Activity 10: Facilitate Final Participatory Evaluation Process by Stakeholders and Beneficiaries</p>		<ul style="list-style-type: none"> • Systems and manuals put in place 	
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